



Camrose & Area Lodge Authority
 November 10, 2022 @ 9:00am
 Heritage Building 1st Floor Board Room

MINUTES

Town of Bashaw:	Cindy Orom		
Camrose County:	Tina Sroka	Doug Lyseng	
City of Camrose:	David Francoeur	Agnes Hoveland, Chair	Lucas Banack
The Bethany Group:	Carla Beck	Shannon Holtz	Amanda Leckie
	Melodie Stol (recorder)		

1.	Call to Order The meeting was called to order at 9:15 am by Chair Agnes Hoveland.
2.	Approval of Agenda CALA 22-11-01 MOVED by L. Banack to approve the Agenda as presented. CARRIED
3.	Approval of Minutes CALA 22-11-02 MOVED by C. Orom to accept the Minutes of September 16, 2022 as presented. CARRIED
4.	Correspondence
	a. Seniors and Housing – Business Plan
	b. Asset Management Framework
	c. Seniors Income Amounts October - December 2022
	d. The Bethany Group 2021 Annual Report
5.	Reports
	a. Financial Reports – for the 9 months ending September 30, 2022 Review of financial statements and accompanying notes. On balance sheet, noted the current unrestricted net assets (retained earnings) at \$428,510. Revenues: increases in occupancy and Covid funding still being received for lost occupancy. Expenses: Staffing levels remain good, with one cook position vacant.



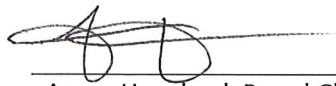
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	b.	<p>Occupancy Stats to October 31, 2022</p> <p>Move in have increased in the first two weeks of November. An open house to promote the lodge will be held the afternoon of November 17.</p>
	c.	<p>CAO Report</p> <p>Covid and other respiratory illness update. Immunization offered on site for residents in October. Flooring repairs completed with request of full replacement sent in to government. AUPE negotiations underway. Fall menus rolled out, QI Meal Time Experience update, ASCHA meeting notes and Stoney Creek update. After ministry shuffle, Housing and Lodges are in the Ministry of Seniors, Community and Social Service.</p>
		<p>CALA 22-11-03 MOVED by T. Sroka to accept the Reports as presented CARRIED</p>
6.	New Business	
	a.	<p>Budget 2023</p> <p>Review of the budget assumptions used to develop the budget. Revenues: Stoney Creek revenue for only 2 months, no Covid funding, no change to LAP Grant funding, no change to lodge rental rates or service package rates, increases to guest meals. Expenses: staffing cost increases related to contract negotiations, operating costs reflect CPI of 5.5%, utilities increase minimized with good futures contracts with 8760 Energy, carbon tax increases. Discussion on requisition increase and options to address funding shortfalls with current reserve holdings. Administration will prepare reserve policies for review at the March board meeting.</p> <p>CALA 22-11-04 MOVED by L. Banack to approve the 2023 Budget with the municipal requisition to increase to \$100,000 (from \$50,000 in 2022) and projected deficit of \$170,249 to be drawn from reserves. CARRIED</p> <p>CALA 22-11-05 MOVED by D. Francoeur to approve the 2023 Rosealta Lodge rate sheet, reflecting no increases to service package rates, no changes to rental rate calculations and increases to Guest Meal rates. CARRIED</p> <p>Bad Debt write off</p> <p>Bad Debts were reviewed with the budget presentation. One resident account of \$7161 with attempts to collect still to be made.</p> <p>CALA 22-11-06 MOVED by L. Banack to approve a bad debt write off of \$7161. CARRIED</p>




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7.	Next Meeting <ul style="list-style-type: none">Friday February 3, 2022 at 9:00 am with a tour of Rosealta Lodge to follow.
8.	Adjournment <p>The November 10, 2022 CALA Meeting was declared adjourned at 10:45 am.</p>



Agnes Hoveland, Board Chair
Lucas Barack, Vice

Feb 3, 2023
Date



Carla Beck, The Bethany Group
Shannon Maltz, TBG

Feb 3, 2023
Date

